

## **BPAB Meeting Minutes**

August 20, 2015

**Members Present:** Todd Ake, Amanda Potter Cole, Jim Bruce, Greg Reddin, Peter Mehl, Michael Yoder, Scott Lucas, Jess Henry Spayde

**Members Absent:** Emily Walter

**Others Present:** Bob Cole, Jack Branscum

**July Minutes:** Amanda Potter Cole moved to approve the July minutes. Greg Reddin seconded. The motion was approved unanimously with Peter Mehl abstaining.

**Board Vacancies:** Jimmy Warren and Adam Davis have submitted their resignations to the board. Amanda Potter Cole reached out to Matthew Murphy, who was previously a candidate, to see if he is still interested in serving. She reported that he is still interested. Wes submitted a resolution to the City Council to appoint Murphy to complete Jimmy's term. Todd Ake suggested that the board should leave other vacancies open since October is the time to renew memberships. That suggestion met with general agreement.

**BFC Application:** Peter reported that the League reopened the City's BFC renewal application due to some omissions that were noticed at the last minute. He was not able to get certain information from Street Department. He reported that 56% of the bike Master Plan has been implemented. He did get an update from Bob Cole with the Conway Police Department and was able to include that in the final application.

**UCA Outreach:** Todd Ake, Amanda Potter Cole, and Greg Reddin met with Lesley Greybeal, outreach director at UCA. The group discussed education, bike-friendly university status, and data collection. They also noted the bike share and repair garage that is owned by UCA and used by CAB. There were several action items noted related to those topics as follows: Peter Mehl agreed to be a liason with UCA and find an active staff or student to push the projects. Michael Yoder mentioned a possible service-learning opportunity with a class this semester related to the data collection aspect. BPAB will identify the strategy for annual counts. Greg Reddin mentioned his vision regarding a data collection and reporting system to help the city understand its needs and successes regarding bike-ped capabilities. He agreed to mentor a technical/research project if the opportunity arises. BPAB will submit bike/ped safety tips and Jim Bruce agreed to take on this responsibility. Amanda Potter Cole agreed to add pedestrian information. Todd Ake will look at putting together a short bike/ped presentation to use for safety presentations here and elsewhere. Jim also mentioned a project related to outreach at Hendrix. He reported that Emily Kleinfelter is a senior at Hendrix that he has agreed to mentor in her project. Joyce Hardin will sponsor the project. Jim will act as the board liason to Hendrix.

**Communication Report:** Amanda Potter Cole reported that the automatic emails got tripped up somehow. She is still having issues with the website and has again offered to transfer it, but still can't get a response from the current overseer. She is still scheduling meetings on Facebook. Ecofest is listed on Facebook and volunteers

need to fill out hours to serve. She asked the board to share the Facebook page and email list. She reported 62 completions of the survey and encouraged all board members to complete it.

**Walk to School Day:** Emily Walter is looking for volunteers to help with this event on October 7.

**Bike Master Plan:** Todd Ake reported that the plan was presented to the Council again in Committee. Half the Council members were absent. The board is waiting for feedback from them before proceeding. There was discussion about a Bike/Ped Town Hall meeting that was discussed last month. At this time the general sense was that the board needs to do a better job of getting members of the public to mention to their City Council representatives how important the work is to them.

**Complete Streets:** Jack Branscum modified his advice related to the Complete Streets Design Standards. He suggested we don't base the standards on street classifications after all. Instead, provide levels based on speed and traffic counts, which is how the document was originally presented. Amanda Potter Cole mentioned that she wants to integrate the pedestrian standards with the bike-related standards to make the document more unified. Finley Vinson had mentioned that Metroplan is in the process of updating their standards document. It would be good for BPAB to get our input folded into that. The desire is to have a final draft by September.