

BPAB Regular Meeting Minutes

November 21, 2013

Members Present: Duston Morris, Jim Bruce, Peter Mehl, Michael Yoder, Greg Reddin, Todd Ake, David Barber

Guests: Michael Gallagher

Michael Gallagher led a discussion regarding a UCA initiative to collect data regarding bicycling and walking in Conway. It was generally agreed that the board supports the idea, but no action was taken at this time.

October minutes were approved unanimously on a motion by Todd Ake (seconded by David Barber).

2014 Nominations – Todd suggested a meeting with a subset of the board. Questions: are you willing to serve in an officer/leadership position? How long will you be available to serve? How much time do you have to commit? Todd made a motion to conduct informal interviews during the first week of December. Todd, Duston, and David agreed to conduct the interviews and send responses to the board with an email vote for nomination. Michael proposed an amendment to the motion that the committee includes a proposal for a recommended candidate. The amendment was approved. The motion was unanimously approved. The December 3 date for City Council is not achievable so the board will need to propose its candidate at a later meeting.

Objective-writing meeting – It was generally agreed that the board should have a meeting in January to set goals and objectives for 2014. The meeting will take place on January 11 at the Faulkner County Library from noon to 3:00 PM.

Email voting procedure – Greg Reddin proposed a motion to adopt the following rules for voting by email. An email vote should only be used for urgent matters that cannot wait until the next in-person meeting. The chair will initiate the vote by sending an email with the subject "VOTE." The only replies to this email should be vote responses. Discussion should take place in a separate thread. The discussion period for email votes will last a minimum of 48 hours. The vote will last for a minimum of 48 hours. The chair will respond back noting that the vote is closed and indicating the outcome. The secretary will record the vote in the next meeting's minutes. Todd seconded the motion and it was unanimously approved.

BPAP Annual Report – Duston Morris will send a mail to the group to start discussion about what should be included in the annual report. The goal is to have a report ready to approve at the January meeting.

Meeting schedule – Todd Ake made a motion that the board should continue meeting on the third Thursday of each month. The motion was seconded by David and passed unanimously. Jim Bruce moved that the board continue to meet at Irby Hall. There was some discussion about other meeting places and whether they would be feasible and what complications could arise. The Irby Hall meeting place

was settled on as a convenience but the board agreed to search for a more open, accessible location. Jim's motion was passed unanimously.

Enforcement Report – The board agreed that the things reported by Amanda Potter Cole represent a good set of goals. No official action was taken on the report.

Budget – Todd Ake presented some budget ideas to start discussion about the budget. Peter Mehl stated that we need more specificity regarding budget items. It was decided to discuss the budget at the objective-setting meeting in January.

David Barber mentioned that he would be leaving the board in May 2014 because he is going on sabbatical.