

BPAB meeting
Thursday, Aug 16th, 2012—6 PM
Conway Police Department

Members present: Erik Leamon, Peter Mehl, Jim Bruce, Jim Holland, Jennifer Boyett, Lynn Schaefer, Curt Amenta

Members not present: Michael Yoder, David Barber, Duston Morris

Ex Officio: Wes Craiglow, Finley Vinson

Old Business

1. July minutes: Peter asked for clarification on the promenade project. Wes said that the chamber is bringing in traffic engineers and designers to work on the project. **Wes will keep Erik informed about the promenade meetings.** Minutes were approved.
2. PD representative at BPAB meetings: It was noted that a Conway PD representative hasn't attended a BPAB meeting in quite a while. Peter said that Lloyd Smith is no longer our liaison; John Zanin is the new liaison. Suggestions were made to invited Chief Gary to meetings again or only to invited a PD representative when pertinent items are on the agenda. Jim **Holland suggested inviting a police officer who works in the schools and said he could provide some names.** Peter agreed that would be a good idea, especially with the formation of the new SRTS subcommittee.
3. SRTS Committee items:
 - Teacher fair: The teacher fair was already fully booked when we inquired about setting up a booth, so we did not have a presence there.
 - Formation of SRTS committee: David, Jim Bruce, Jim Holland, Curt, and possibly Duston from this board have agreed to be on the subcommittee, and there may be others from the community willing to serve.
 - Trailer: Logos are being put onto the trailer at the moment. It will be completed by Monday.
 - Website: Wes asked Aaron Knight to have the website up by October. Aaron has a 12-month contract for set up and maintenance of the website. He needs content for the website by our September meeting, which he will attend. Wes suggests that content include a calendar of events, videos, etc. **He and Jennifer suggested that board members visit other cities' and states walk/bike websites to get ideas about what we want.** Wes has asked Aaron to host a few training sessions for BPAB board member on how to use the Word Press software so that we can add content to it from home. There is \$2000 allocated in the SRTS grant budget for setup of the site; after that, the city will host it. Erik asked if the grant liaison approved of this being

the BPAB website. Wes said that he had explained it very clearly to her and she agreed to it as long as it displayed the SRTS and AHTD logos. Peter asked if this website is going to take the place of the city BPAB website. Wes said the city website is a “shell page” linked to a broader website. **Erik suggested that the SRTS subcommittee meet soon in order to have the information ready for Aaron Knight at the September meeting.**

- Sidewalks: Finley said that plans for SRTS infrastructure grant-funded sidewalks will begin soon. Construction will be done during school breaks. There is a possibility for adding more blinking light signs near school zones.
4. Walk Friendly Community: Peter & Michael talked to Mayor Townsell about the possibility of applying for WFC status and brainstormed some names of community members who might want to be on the committee. The mayor is in favor of everyone in Conway being within a quarter mile of a park in order to promote walking to parks and also continuing the transit plan, with enough bus stops that Conway citizens are able to walk to them. Peter reported that the meeting with the mayor was very positive; he and Michael will work on putting a summit meeting together with all interested parties. **Send names of people who might be interested in and good for the committee.** Peter, Michael, and Lynn will represent the board on the committee.

New Business

1. Bicycle Friendly Community status: Erik would like to review the League of American Bicyclists' feedback on our last application for BFC so that we can be ready to reapply in 2015. He asked how members feel about forming a BFC subcommittee so that the whole board does not have to be involved in the work; everyone was in favor. Erik, Jennifer, and Peter will serve on the subcommittee. **Erik asks that names of community members who would be willing to serve be sent to him via email.**
2. Bike repair stands: Peter reported that CAB wants to put up a public bike repair stand in town. He said there is a young man working to become an Eagle Scout who is also looking for funding to install a couple of the repair stands. CAB may be able to help with the young man's funding. Discussion was held about good locations for the stands; the Salem trail head is a priority for CAB and other possible locations are Gatlin Park, the old fair grounds off Robins Street, and Simon Park. Peter circulated specifications for two types of stands, both of which are supposedly durable and tamper-proof. It was decided that best locations are Salem trail head, Simon Park, and Gatlin Park.
3. Miscellaneous:

- Peter offered kudos to the city for the bike route signs but noted that he has not seen evidence of the new section of paved trail in Gatlin park which would connect the signed route to the existing paved trail.. It was supposed to be bid with the section now under way from Salem to College. It was also noted that the gate at the end of Smoking Oaks Rd. has not been replaced with bollards, as was supposed to happen. Finley said he would check on that and perhaps the parks department is supposed to do it. Curt echoed kudos on the bike trail, saying that he is able to ride to school completely on the trail.
- Jennifer reminded the group about CAB's After Dark Ride planned for August 18 and the Conway Fall Classic coming up in September. She encouraged members to buy raffle tickets; two bikes are being given away.

4. Next meeting: Thursday, September 20 at CPD